

Lynd Community Hall Rental

See Below the List of Cleaning That Must Be Completed After You Are Done Using the Hall

Failure to do so will result in part or all of your deposit being withheld.

1. All garbage's shall be emptied and a new can liner placed in the container. Garbage can be disposed of in the dumpster behind the fire hall that is labeled Lynd Community Center or garbage containers at front of Community Center. Please note, that if there is a little bit of debris in the bottom of the can, we of course do not want you to waste a garbage bag, however if any food or liquid is present, please take it out.
2. Vacuum Carpet
3. Sweep the kitchen floor.
4. Remove any personal items from the hall unless pre-arranged with the City Clerk. Any items left behind will be discarded.
5. All Lights should be turned off. Please leave the ceiling fans on.
6. Any dish towels that are used please leave them on the counter to be washed. Be sure to Wipe Down all countertops.
7. If you rearrange the tables, please arrange them back like you found them.
8. Please place extra chairs that you use on cart.
9. Please use only blue painter's tape when attaching decorations to the walls. Remove all tape and decorations from walls.
10. Be sure that all exterior doors are locked and windows are closed upon leaving the building.
11. Please drop key in payment box or bring back to the clerk's office.

By signing this agreement, I declare that I have read, understand and agree to all of the terms and conditions of this Agreement.

\$100 Rental Fee: Cash or Check # _____

\$100 Damage Deposit: Cash or Check # _____

Damage Deposit returned after event or if deposit paid by check shredded if no damages.

Renter Name: _____

Renter Signature: _____

Date: _____

Contact Phone No. _____

Hall Rental Date _____

The City Clerk of Lynd, Minnesota duly approved this Agreement on the _____ day of _____,

20____. By: _____ City Clerk