

Minutes – Lynd City Council Meeting January 19, 2021

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M with all members present.

Pledge of Allegiance was said.

Minutes

December 15, 2020 Council Minutes – Jerry made a motion to approve the minutes, David seconded and all voted in favor.

Approval of the Agenda

Additions-Pledge of Allegiance, Notice of Evacuation at city apartments. David made a motion to approve the agenda, Don seconded and all voted in favor.

Open Forum

Bollig Engineering, Brian Bollig and Chris Brouwer – Presentation to council on the background of the firm and their 5 year agreement with cities. Can work with city to find grants/funding for city projects.

Fire Report

Fire Chief, Justin Korman – 1 fire call. Discussion on Fire Department fund balance. Could that be moved to vehicle fund. Discussion. Courtney Wenniger interested in joining First Responders. Courtney has a medical background. Will check into the next First Responder class. Diane made a motion to approve the fire department report, Don seconded and all voted in favor.

Law Enforcement Report

December Incident report. 18 calls for December. Sheriff Wallin discussed 2019 and 2020 annual incident report. City currently contracts for 20 hours/week. Question was asked how deputy logs in when he is in Lynd. Deputy logs in with specific code for Lynd. Law Enforcement currently not doing ride along, may start later this year. If council would like to do a ride along with deputy let him know. Jerry made a motion to approve the law enforcement report, David seconded and all voted in favor.

Public Works Report

Dillon reported:

1. Radio Read Meters – Dillon presented cost of just the water meters. Bronze disc meters-\$35,625.00. Ultrasonic meters-\$39,375.00. Rough estimate using 100 ¾” meters and 25 1” meters. Has looked at about 50 meters in residents homes for size.
2. Lift station upgrade – Contacted salesman from Electric Pump to order the new lift station that was approved at the December council meeting.
3. Tree Dump – Discussion on lawn services using the tree dump. MN Pollution Control Agency stated a benefit to the city installing solar bee and upgrading lift station. Sussner Construction patched holes in community center from removing air conditioners. Air conditioners will be used at the historic site. Sentence to Service cleaned center and washed fire trucks, will paint the community center room. Dillon will be gone Feb. 2nd and Feb. 4th – 7th.
David made a motion to approve the Public Works Report, Don seconded and all voted in favor.

Accounts Payable

Sue presented the accounts payable for January. Sue noted the Gopher State One Call and Metering & Techology Solutions bills. Jerry made a motion to approve the bills, Diane seconded and all voted in favor.

Financial Report

Sue presented the financial reports for December. Don made a motion to approve the monthly reports, Jerry seconded and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio of 29% for December. In December we were billed from Lincoln Pipestone Rural Water for 968,000 gallons of water, the city billed for December to residents 691,580 gallons.
2. Solid Waste Management Tax Audit is complete by MN Department of Revenue. No issues were found.
3. Return check fee – Discussion on what city should charge. Bank charges city \$3 for a returned check. Diane made a motion to charge a \$3 returned check fee, Jerry seconded and all voted in favor.
4. Late Fee/Disconnection Notice – Discussion. Council to look at setting policy.
5. MN Department of Health Community Water Supply Service Connection Fee – Discussion.

6. A resident of the city apartments gave notice of evacuation effective Feb. 1 2021.
Jerry made a motion to approve the City Clerks report, David seconded and all voted in favor.

Legal Issues

1. Report-Apalla Property-Progress – City Attorney John Engels-May 21st trial date scheduled. Apalla may try to sell property before that.
Diane made a motion to approve the city attorney’s report, Don seconded and all voted in favor.

Old Business

New Business

Annual Appointments – David made a motion to approve the annual appointments, Diane seconded and all voted in favor.

Mutual Aid Agreement Lynd/Russell – Councilman Steve Schouviller from Russell requested council approve and sign the Mutual Aid Agreement from November 2016. Agreement was never signed by Lynd or Russell Mayor. Diane made a motion to approve the Mutual Aid Agreement with Russell, Don seconded and all voted in favor.

Motion approving Payroll processed by direct deposit. Diane made a motion to process city payroll by direct deposit, Don seconded and all voted in favor.

City of Lynd vacation/holiday/bereavement policy. Look at updating policy.


SW School of Dance Liquor License – Clerk received License Clearance Certificate from the MN Department of Revenue. City may now issue this license after applicant has completed all required paperwork.

Approve 2021 Final Budget – David made a motion to approve the 2021 final budget, Jerry seconded and all voted in favor.


Mayor and Council Communications

Adjourn

Diane made a motion to adjourn the meeting, Don seconded and all voted in favor.



Mayor Justin Guggisberg



Clerk/Treasurer Sue Paradis