

## **Minutes – Lynd City Council Meeting November 15, 2022**

Public Hearing Chapter 16 Ordinance Number 16.603 – Jerry moved seconded by David to approve Ordinance Number 16.603 and all voted in favor.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Diane Boe, Don Williams, David Reaves and Jerry Sodemann present.

Pledge of Allegiance was said.

### **Minutes**

October 18, 2022 Council Minutes – David made a motion to approve the minutes, Don seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Public Works add #5 City Apartment hot water heater leak, Clerk add #3 Softline Data. David made a motion to approve the agenda with the additions, Jerry seconded and all voted in favor.

### **Open Forum**

#### **Fire Report**

Fire Chief, Dillon Schultz – Zero calls since last council meeting. Fire Department working on 5- 10-year goals. Will have at February 2023 council meeting and also present to Lynd Township Board meeting. Don made a motion to approve the fire department report, Diane seconded and all voted in favor.

#### **Law Enforcement Report**

Deputy Steve Louwagie gave incident analysis report for October 2022. Has been quiet. Jerry made a motion to approve the law enforcement report, David seconded and all voted in favor.

#### **Public Works Report**

Dillon reported:

D&G Estimate Repair 10” drain tile at Affinity Hills – Estimate was \$6515.00. Discussion. If council approves it work wouldn't be done till next year. Look into who owns the property and review ordinances. Table till later meeting.

Dillon showed graphs on water loss issue at S. Redwood St.

Fall discharge is complete, best numbers Dillon has seen. MN Rural Water visited a few weeks ago. They confirmed the optimal way to run the ponds. Discussion on borrowing Russell's pump and we purchase hoses. Dillon wants to wait to see what spring discharge numbers are.

Update lift station back up generator. Met with Monte. Talked about electrical for weather siren. Wants to wait see where equipment will be placed. Monte will check on dimensions for cement pad.

Last Thursday one of the renters in the 4-plex came home from his trucking job discovered water on floor in his apartment, which was coming from the top of the hot water heater. Renter turned the water off. City will adjust usage for November.

Dillon contacted E.T Heating & Cooling to look at water heater. Water heater needed to be replaced. Dillon contacted Service Master. They started running fans and dehumidifiers to dry everything out. Sue contacted Kozlowski Insurance.

Diane made a motion to approve the public works report, Don seconded and all voted in favor.

#### **October 2022 Accounts Payable**

Sue presented the November 2022 Accounts Payable. Diane made a motion to approve the November accounts payable, Jerry seconded and all voted in favor.

#### **Financial Report**

Sue presented the financial reports for October 2022. Discussion on Historic Site Fund having negative balance of \$1166.36.

Diane made a motion to transfer \$1200.00 from the Permanent Improvement Fund to the Historic Site Fund, Jerry seconded and all voted in favor. David made a motion to approve the monthly reports, Diane seconded and all voted in favor.

**City Clerk's Report**

Sue reported:

1. Water Loss Ratio for October 2022 was 47%. City billed residents for 602,718 gallons. LPRW billed city for 1,127,000 gallons.
2. City received thank you from Lynd School for contributing to the Annual Halloween Party.
3. Sofline Data, our utility billing software, has been sold to gWorks Clients.

Jerry made a motion to approve the clerk's report, David seconded and all voted in favor.

**Legal Issues**

**Old Business**

**New Business**

Resolution 2022-8 Authorizing Water Assessment Taxes Payable 2023-2027 – Diane made a motion to approve Resolution 2022-8, Jerry seconded and all voted in favor.

Resolution 2022-9 Canvassing November 8, 2022 Municipal Election Returns – Diane made a motion to approve Resolution 2022-9, David seconded and all voted in favor.

SW Glass Quote exterior electronic keypad and electric strike city office – Council made decision not to install the electronic keypad.

Update on Community Center Project – Waiting for SW Glass to install door. Laleman Construction will come back to trim windows and put railing up.

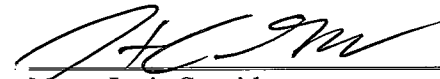
FEMA Update Spring 2022 storm damage – FEMA site inspectors were here November 9<sup>th</sup> to look at storm damages at the Historic Site.

2023 Budgets – EDA Townhome Fund, Permanent Improvement Fund, Water Fund. Diane made a motion to approve the 2023 Budgets for the EDA Townhome Fund, Permanent Improvement Fund and Water Fund, David seconded and all voted in favor.

Committee Reports – No committee reports.

**Adjourn**

Jerry made a motion to adjourn the meeting, David seconded and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis