

## **Minutes – Lynd City Council Meeting December 20, 2022**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Diane Boe, Don Williams, David Reaves and Jerry Sodemann present.

Pledge of Allegiance was said.

### **Minutes**

November 15, 2022 Council Minutes – David made a motion to approve the minutes, Jerry seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Public Works added #1 Drain Tile Affinity Hills, #2 MN Department of Health visit, #3 4-Plex Apt 101B. Old Business a. Drain Tile Affinity Hills. Diane made a motion to approve the agenda with the additions, David seconded and all voted in favor.

### **Open Forum**

#### **Fire Report**

Fire Chief, Dillon Schultz – Five 1<sup>st</sup> Responder calls, 3 Fire calls. Fire Department did candy bags for Lynd School Christmas program. Diane made a motion to approve the fire department report, Don seconded and all voted in favor.

#### **Law Enforcement Report**

Sheriff Eric Wallen gave incident analysis report for November 2022. Has been quiet. David made a motion to approve the law enforcement report, Jerry seconded and all voted in favor.

#### **Public Works Report**

Dillon reported: Talked to Rich at D & G about Affinity Hills drain tile, he said quote we received last month will not go to the river. Would fill in where big hole is now, seed, take out additional 100' and put river rock or landscaping rock at end to avoid washout. Have not come across anything on property lines or owner of that property, hopefully have time to look into that soon. D & G wouldn't do job till spring.

John Blomme from MN Department of Health visited. He wants a written procedure if we have a water main break. If we would have a break and need to shut sections down city would have to do bacteria samples. Blomme brought up installing high quality pressure gauge in 2" line in fire hall. Would determine water level in water tower by looking at gauge. Haven't looked at cost to install gauge, needs to be done by licensed plumber. Need to have RPZ valve checked which is disconnect so can't backflow into our distribution system. When valve was installed should have been tag on it, never was tagged.

Contacted Dennis at school, they have theirs done every other year. When school has done next hopefully can do together to save on cost for school and city. Bisbee Plumbing does the schools, would come after January 1<sup>st</sup>. Dennis not sure of cost. Dennis will let Dillon know when Bisbee's plans on coming.

4-Plex Apt 101B – Steve Almlie has toe kick boards left to install, everything else is done. Renter stated it all looked good. Diane made a motion to approve the public works report, Jerry seconded and all voted in favor.

#### **December 2022 Accounts Payable**

Sue presented the December 2022 Accounts Payable. Sue mentioned the Steve Almlie bill of \$997.00 for repairs in Apt 101B, E.T Heating bill of \$1156.41 replace water heater in Apt 101B. Diane made a motion to approve the December accounts payable, Don seconded and all voted in favor.

#### **Financial Report**

Sue presented the financial reports for November 2022. Discussion Fire Department Fund will have a negative balance of almost \$10,000.00 at year end. Discussion doing an interfund transfer from the Garbage Fund or Capital Improvement Fire Fund into the Fire Department Fund. David made a motion to transfer \$12,000.00 from the Garbage Fund into the Fire Department Fund, Diane seconded and all voted in favor. Discussion what city charges for garbage. Currently charging \$12 for 35 gal, \$15 for 65 gal and \$16 for 95 gal. Diane made a motion to change the garbage fees to \$10.00 for 35 gal, \$12.00 for 65 gal and \$14 for 95 gal, Jerry seconded and all voted in favor. Diane made a motion to approve the monthly reports, Jerry seconded and all voted in favor.

## City Clerk's Report

Sue reported:

1. Water Loss Ratio for November 2022 was 53%. City billed residents for 479,793 gallons. LPRW billed city for 1,025,000 gallons.
2. City received 2<sup>nd</sup> half property tax payment from Lyon County for \$74,321.31.
3. Sue wrote a Thank You to Lynd Township Board for contributing \$1767.00 to the cost of the flag pole at the Community Center.
4. League of MN Cities Property/Casualty Dividend was \$1173.00.

David made a motion to approve the clerk's report, Diane seconded and all voted in favor.

## Legal Issues

### Old Business

### New Business

Flood Plain Ordinance with DNR Edits – Received email from Matthew Bauman MN DNR Flood Plain & Shoreland Manager. He informed us there was a provision in the Flood Plain Ordinance we adopted July 2022 the DNR considered a required provision. Conferring with their legal council they are now considering the provision to be a optional higher standard. The city has the option to take the provision out, if we do that we would need to have a public hearing again. Diane made a motion to call a public hearing on the Flood Plain Ordinance at the next City Council meeting on January 17, 2023 at 6 pm, Jerry seconded and all voted in favor.

Update on Community Center Project – Have not heard from SW Glass on door installation. Laleman Construction will be back to trim out windows and put floor boards back on.

FEMA Update Spring 2022 Historic Site storm damage – Justin had phone meeting with FEMA. Decided to withdraw our request for public assistance. FEMA was not going to be able to help the city with the Historic Site damages.

Resolution 2022-10 Designate Polling Place – Diane made a motion to approve Resolution 2022-10 Designate Polling Place as Lyon County Auditor Treasurer's Office, Don seconded and all voted in favor.

Lincoln Pipestone Rural Water rate increase of \$0.21 increase in municipal and community water rates from \$2.89/thousand gallons to \$3.10/thousand gallons effective July 1, 2023.

2023 Budgets General Revenue and Permanent Improvement Fund. Discussion. David made a motion to approve the budgets, Diane seconded and all voted in favor.

Resolution 2022-11 Approve 2023 Final Tax Levy – Discussion. Jerry made a motion to approve Resolution 2022-11 2023 Final Tax Levy at \$181,000.00 General Revenue Fund \$145,000.00 Permanent Improvement Fund \$36,000.00, David seconded and all voted in favor.

2023 Budgets – Sewer Fund, Garbage Fund, Utility Surcharge Fund. Diane made a motion to approve the budgets, Don seconded and all voted in favor.

Committee Reports – No committee reports.

### Adjourn

Diane made a motion to adjourn the meeting, Don seconded and all voted in favor.

  
\_\_\_\_\_  
Mayor Justin Guggisberg

  
\_\_\_\_\_  
Clerk/Treasurer Sue Paradis