

## **Minutes – Lynd City Council Meeting February 15, 2022**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Diane Boe, Don Williams, Jerry Sodemann and David Reaves present.

Pledge of Allegiance was said.

### **Minutes**

January 18, 2022 Council Minutes – Diane made a motion to approve the minutes, Jerry seconded and all voted in favor.

### **Approval of the Agenda**

Clerk stated adding City Auditor, Sara Oberloh to the agenda. Diane made a motion to approve the agenda with additions, David seconded and all voted in favor.

### **Open Forum**

Sara Oberloh – Sara here doing field work February 14<sup>th</sup> and 15<sup>th</sup> for the 2021 audit. Should have audit ready for April meeting. At the end of 2020 the city had a deficit balance in the general fund, not what we want. General fund is city's operating fund, major revenue sources are LGA and property tax payments come in twice during year, June and December. General fund should have at least six months operating at the end of the year. 2021 doesn't look as bad as 2020. Target would be 35% to 50% of expenditures for 2022 are what's sitting in fund balance at end of year; city will fall short of that. Discussed with Mayor and Sue a few things that are causing this. Sara talked about a couple options council has to clean up the general fund. Help for council to have twelve-month report on the general fund balances to see where dips then come back up during the year. Should create a new fund, Capital Equipment Fire and change Capital Equipment Fund to Capital Equipment Streets to put transfers from general fund in. Jerry made a motion to create the new fund, David seconded and all voted in favor. Diane made a motion to split the Capital Equipment fund balance equally between Capital Equipment Street and Capital Equipment Fire, David seconded and all voted in favor. January 2022 fire fund is at a deficit, \$8000 transfer from general fund to fire fund could be done first of year instead of midyear as in past. Purchases from fire fund end of 2021 could be moved to Capital Equipment Fund. Diane made a motion to move the purchases end of 2021 from Fire Fund to Capital Equipment Fund, Jerry seconded and all voted in favor.

### **Fire Report**

Fire Chief, Dillon Schultz – No fire or first responder calls. Fish fry at Lynd School on Good Friday April 15<sup>th</sup>. Fire department voted for appointments. David made a motion to approve the fire department report, Don seconded and all voted in favor.

### **Law Enforcement Report**

Sheriff Eric Wallin – January incident analysis report. Diane made a motion to approve the sheriff's report, Don seconded and all voted in favor.

### **Public Works Report**

Dillon reported:

Part for sander on red pick should be here mid-March. Start to take discharge samples in March. Called company that raised the Community Center a few years ago to come back to look at. Limited three-year warranty on last work done. Middle of April Company will be here.

### **January 2022 Accounts Payable**

Sue presented the 2022 February accounts Payable. Sue mentioned the lease payment for pay loader was in the bills. Diane made a motion to approve the February accounts payable, Jerry seconded and all voted in favor.

### **Financial Report**

Sue presented the financial reports for January 2022. Diane made a motion to approve the monthly reports, Jerry seconded and all voted in favor.

### **City Clerk's Report**

Sue reported:

1. Water Loss Ratio for January 2022 was 29%. City billed residents for 617,165 gallons. LPRW billed city for 872,000 gallons. Sue looked at usage for the trailer park main meter and the usage for the individual meters on the trailer homes. Difference of about 4,000 gallons.

2. Miles per hour sign on County Rd 30, Mayor and Sue talked to county engineer, Aaron VanMoer. Aaron said sign would have to stay 30 miles/hour from Daniel Taverne's house to stop sign at County Rd 5. MNDOT would require a study before changing the miles/hour sign. Suggested leave as is.
3. City office phone and internet is now with Woodstock Communications. City received credit statement from Frontier for city office phone should get a credit for internet also.
4. Renter in apartment 101A requested a high-rise toilet. Toilet will be replaced with a high rise one.
5. Clerk will be gone to MCFOA conference March 23<sup>rd</sup> to 25<sup>th</sup>.

Diane made a motion to approve the clerk's report, Jerry seconded and all voted in favor.

#### Legal Issues

Water way behind Tom Blomme's property. City attorney, Josh Larson city should send a letter to Mr. Blomme. Clerk will call county engineer ask if someone from county was out to look at water way Mr. Blomme filled in. David made a motion to approve the legal report, Don seconded and all voted in favor.

#### New Business

Resolution 2022-2 Appoint Fire Chief and two assistants. Dillon Schultz appointed Fire Chief, Dan Williams Assistant Fire Chief and Josh Johnson Assistant Fire Chief 2<sup>nd</sup>. Jerry made a motion to approve the resolution, Don seconded and all voted in favor.

Discussion on who farms Ag land on E. Railroad St. Brian Thooft may know who farms it.


City cell phone maintenance has going to Verizon. Discussion tabled till later meeting.

AED Fire Department/Community Center. Discussion getting new AED for fire department and putting one have in Community Center. Josh Johnson looked into cost, \$1500. Tabled till later meeting.

Committee Reports – No reports.

#### Adjourn

Jerry made a motion to adjourn the meeting, David seconded and all voted in favor.

  
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Mayor Justin Guggisberg

  
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Clerk/Treasurer Sue Paradis