

## **Minutes – Lynd City Council Meeting March 28, 2023**

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Don Williams, David Reaves, Jerry Sodemann and Josh Bruley present.

Pledge of Allegiance was said.

### **Minutes**

February 21, 2023 Council Minutes – Jerry made a motion to approve the minutes, Don seconded and all voted in favor.

### **Approval of the Agenda**

Additions to agenda – Add Diane Boe on Open Forum. Add Ron Prorok from Lynd Township on Open Forum. Legal Issues add food truck ordinance. Josh made a motion to approve the agenda with the additions, Don seconded and all voted in favor.

### **Open Forum**

Todd Leach was not present.

Ron Prorok Lynd Township – Appeared to discuss payments made to city pertaining to 235<sup>th</sup> Street maintenance. Calculation that is currently done for that payment is quite detailed. Asking if council would approve the payments from Lynd Township be set at \$650 per year. Discussion. Payment for 2021 was missed. Justin made a motion to set the annual payments for \$650 starting with the missed payment in 2021 to go for five years and review at that time, Jerry seconded and all voted in favor.

### **Fire Report**

Fire Chief, Dillon Schultz – One 1<sup>st</sup> Responder call and two fire calls. Used fire truck purchased is in service, 95% of staff is trained on the truck. Completed EMR Refresher course on 3/27/2023. Fish fry is Good Friday, free will donation. Don made a motion to approve the Fire Department report, Jerry seconded and all voted in favor.

### **Law Enforcement Report**

Deputy Matt Hoekstra - gave incident analysis report for February 2023. Jerry made a motion to approve the law enforcement report, Don seconded and all voted in favor.

### **Public Works Report**

Dillon reported:

RPZ Pressure Valve - Bisbee completed.

Road Barriers – Approximate cost is \$600. Dillon asked council to authorize purchase of 6' road barriers up to \$650. David made a motion to purchase the road barriers, Jerry seconded and all voted in favor.

Tool Update – purchased tool chest and tools. Has \$200 remaining of \$1200 authorized. Use that to purchase chain saw.

Snow Removal – Discussion on how to handle residents pushing snow into street.

Discharge status – completed spring discharge. Discussion of purchasing trash pump and hose. Cost of trash pump from Pollard Water is \$2350, hose kit cost from Northern Tool is \$450. Justin made a motion to purchase the trash pump and hose kit paying half from water fund and half from sewer fund, Jerry seconded and all voted in favor.

Lift Station annual inspection was good.

Summer help – Isaac Simon would like the job again. Discussion on pay increase. Josh made a motion to bring Isaac Simon back for summer help at \$15/hour, Don seconded and all voted in favor.

Valve exercise machine – fifty hydrants in Lynd. MN Department of Health recommends twice a year. Cost of rental for the machine for a week is \$800 purchase is about \$18,000. Josh made a motion to approve rental of the machine, Don seconded and all voted in favor.

Jerry made a motion to approve the public works report, David seconded and all voted in favor.

### **March 2023 Accounts Payable**

Sue presented the March 2023 Accounts Payable. Sue mentioned invoices for tools purchased from Runnings and Ace Hardware need to be corrected to pay from ARPA funds, Action Manufacturing invoice is for sign in community center, John Engels invoice is for legal work done and working on ordinances, Laleman Construction is final bill for community center work paid from Lyon County ARPA funds received. David made a motion to approve the February accounts payable, Don seconded and all voted in favor.

**Financial Report**

Sue presented the financial reports for February 2023. Jerry made a motion to approve the monthly reports, Don seconded and all voted in favor.

**City Clerk’s Report**

Sue reported:

1. Water Loss Ratio for February 2023 was 48%. City billed residents for 493,082 gallons. LPRW billed city for 945,000 gallons. Sue will contact surrounding cities what water loss is.

Jerry made a motion to approve the clerk’s report, Josh seconded and all voted in favor.

**Legal Issues**

John Engels was not available to attend meeting.

Ordinance Review

Affinity Hills Sewer Connection

**Old Business**

Community Center update – Water Damage - Insurance was contacted and Service Master was here to assess and see what needed to be dried out. Service Master will be removing old flooring cause underneath is asbestos tiles. Laleman Construction will replace the drywall, insulate with spray foam and have it mudded, taped and painted. Bisbee’s will look at vent in ceiling.

Drain Tile Affinity Hills – Discussion on quote from D&G for \$4845.00 to put 100’ of tile on and \$1670.00 to enlarge drain, total of \$6515.00. City is responsible to repair. Justin made a motion to hire D&G for the project and pay from Permanent Improvement Fund, Don seconded and all voted in favor.

City of Lynd Fees and City Utility Rates 2023-Connect to Water/Sewer System table till April meeting.

Investments Time Deposits or Savings – Discussion. Justin made a motion to purchase a 12-month certificate of deposit for \$25,000 at 3.95% interest from Bremer Bank funded from EDA Operating Fund, Jerry seconded and all voted in favor.


**New Business**

Robert Guterrez building permit – Robert had required survey done. Jerry made a motion to approve the building permit, Don seconded and all voted in favor.

Committee Reports – No committee reports.

**Adjourn**

Jerry made a motion to adjourn the meeting, Don seconded and all voted in favor.




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Mayor Justin Guggisberg




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Clerk/Treasurer Sue Paradis