

Minutes – Lynd City Council Meeting April 19, 2022

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Diane Boe, Don Williams, Jerry Sodemann and David Reaves present.

Pledge of Allegiance was said.

Minutes

March 15, 2022 Council Minutes – David made a motion to approve the minutes, Don seconded and all voted in favor.

Approval of the Agenda

Diane made a motion to approve the agenda with additions, Jerry seconded and all voted in favor.

Open Forum

Sara Oberloh, Oberloh & Oberloh Ltd. 2021 Audit Report – Sara reported on the 2021 Audit. City has a clean audit opinion. Sara stated the debt service fund will no longer have money going into it unless the city issues future debt. Sara suggested to clean the debt service fund up to move the balance of \$5783.00 in the debt service fund to possibly the general fund. Diane made a motion to move the balance of the debt service fund \$5783.00 to the general fund, David seconded and all voted in favor. Sara talked about the issue with the general fund having a low balance. Discussion changing the two loans to a transfer transaction versus a loan to allow the city to stop making payments. In 2020 the city started a pay back from the utility surcharge fund to the water/sewer funds for \$50,000 from each fund that was borrowed to put into utility surcharge fund. In 2018 the city started a payback to build the new fire hall to the sewer fund from the general fund of \$156,821.63. David made a motion to change the two loans to a transfer to allow the city to stop making the payments, Diane seconded and all voted in favor. Jerry made a motion to accept the 2021 Audit Report, David seconded and all voted in favor.

No appearance by Affinity Hills residents on air cannons. Discussion on the air cannons at ponds.

Fire Report

Fire Chief, Dillon Schultz – Fish fry on Good Friday had excellent turn out, 461 meals served. One 1st Responder call. Trucks are running well. Don made a motion to accept the fire department report, Jerry seconded and all voted in favor.

Law Enforcement Report

Deputy Adam Connor gave incident analysis report for March and through April 19th. Been quiet spring so far. Diane made a motion to approve the law enforcement report, David seconded and all voted in favor.

Public Works Report

Dillon reported:

Received quote of \$8550.00 from M & K Construction Inc for bridge repairs at North River Street bridge recommended on Lyon County bridge inspection report. Dillon will find out how long and when from M & K, council table till next meeting. Contacted Ted Anderson about the rip rap, would be \$500.00 to \$1,000.00. Lincoln Pipestone Rural Water was going to replace the meter and the water tower but didn't cause the meter in no longer under warranty. They are working on checking the accuracy of the current meter at the water tower. May have to send a letter from the city that LPRW does something about the meter. Bertram Asphalt was here April 12th drove around to look at roads in the city. Take about three weeks to get quotes to city. Recommended River Street get chip seal done before gets worse. Chip seal roads every six to seven years. Affinity Hills should be done in two to three years again. Bertram has a project in Cottonwood mid-July if council decides to do River Street could save on transport fees if done at same time. Dunnick's looked at Rice and 3rd Streets will get quote to us in two to three weeks. Thinks it would need a mill down of an inch and overlay of another two inches. American Waterworks will be here Tuesday, April 26th to raise corner back up in the Community Center still under warranty. American Waterworks said the warranty is five years. David made a motion to approve the public works report, Don seconded and all voted in favor.

March 2022 Accounts Payable

Sue presented the 2022 April Accounts Payable. Sue mentioned Zoll Medical Corporation invoice for \$3,169.90 for the AED in 1st Responder rig, one currently has will go in Community Center. Sue mentioned Cenex Harvest States Inc invoice, propane delivered to Community Center/Fire Hall 70% charged to fire department 30% to Municipal Building. Discussion on changing percentage. Justin made a motion to change the percentage to 50% charged to fire department and 50% charged to Municipal Building, Jerry seconded and all voted in favor. Jerry made a motion to approve the April accounts payable, Don seconded and all voted in favor.

Financial Report

Sue presented the financial reports for March 2022. Diane made a motion to approve the monthly reports, Jerry seconded and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio for March 2022 was 31%. City billed residents for 619,373 gallons. LPRW billed city for 894,000 gallons.
2. Lock out at city apartment change lease to reflect fee – Discussion on adding \$25 fee to lease agreement when resident locks themselves out of their apartment and \$35 fee when keys are lost. Sue stated if adding these fees residents will need to be mailed a new copy of the lease to sign. Justin made a motion to approve adding the fees, David seconded it and all voted in favor.
3. Bulletin display case for outside Community Center – Sue presented cost for two display cases. 30" x 40" \$183.90 and 40" x 60" \$299.00. David made a motion to approve purchasing the 40" x 60" at \$299.00, Diane seconded and all voted in favor.
4. Sue presented email received April 19th pertaining to BNSF Railroad closing crossings from Holland to Hanley Falls starting April 25th. Crossings will be closed to perform needed repairs. The four crossings in Lynd are scheduled for May 9th – 10th subject to change. Sue will put notice on back of April utility bill, on city website and send to Lynd School to put in newsletter.

Diane made a motion to approve the clerk's report, Jerry seconded and all voted in favor.

Legal Issues

Water way issue behind Tom Blomme's property. Justin hasn't had a chance to look at again hasn't heard anything more around it. Justin will go with John after council meeting to look at.

Old Business

New Business

Resolution #2022-4 Elect Standard Allowance for ARPA Funds – David made a motion to approve Resolution #2022-4, seconded by Don and all voted in favor.

Resolution #2022-5 Update Chapter 16A General Floodplain Ordinance – Discussion on scheduling public hearing for 5:30 pm May 17, 2022 before council meeting starts. Sue will send notice of public hearing to be published in the Marshall Independent.

Savannah Oaks Golf Course Liquor License on Sale 11/1/2021 to 10/31/2022. Diane made a motion to approve the liquor license, Don seconded and all voted in favor.

Property/Liability Coverage Bridge \$42556 N. River Street over Redwood River cost \$3450.00 from 6/10/2022 to 6/10/2023. Decision was made by council to not add property/liability coverage on the bridge. Sue will let Kozlowski Insurance know.


Advertise for summer mowing help – Discussion. Jerry made a motion to advertise for summer mowing help, seconded by Don and all voted in favor.

Review Interfund Loans – Discussion during 2021 Audit Report.


Committee Reports – Waiting for Bertram Asphalt and Duininks to get back to Dillon with quotes.

Adjourn

Diane made a motion to adjourn the meeting, Jerry seconded and all voted in favor.



Mayor Justin Guggisberg



Clerk/Treasurer Sue Paradis