

Minutes – Lynd City Council Meeting July 16, 2024

Mayor Justin Guggisberg opened the Public Hearing on Rezoning Outlot A Lyndwood Addition at 5:30 pm. Discussion. Justin made a motion to close the Public Hearing, David seconded, and all voted in favor.

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Justin Guggisberg, David Reaves, Don Williams, Jerry Sodemann, Josh Bruley, present.

Pledge of Allegiance was said.

Minutes

June 18, 2024, Council Minutes – Don made a motion to approve the minutes, Jerry seconded, and all voted in favor.

Approval of the Agenda

Additions to agenda – Additions; Open Forum-Bolton & Menk. Public Works-#1 Pond Structure. City Clerk-#3 GWorks utility billing transition update, #4 GWorks utility billing cost proposal, #5 Banyon utility billing cost proposal. Legal Issues-b. Ordinance to change zoning. New Business-a. Riley Swanson building permit, b. 2025 Proposed Budget, c. Committee Reports. Jerry made a motion to approve the agenda with the additions, David seconded, and all voted in favor.

Open Forum

Bolton & Menk-Jordan Albrecht-Updated council on lead service line inventory. We have submitted the preliminary inventory. Presented proposal for zoning map and GIS services.

Council Member Input

Mayor Justin Guggisberg:
Councilman David Reaves:
Councilman Jerry Sodemann:
Councilman Don Williams:
Councilman Josh Bruley:

Fire Report

Fire Chief, Dillon Schultz – One fire call no 1st responder calls. Numerous false fire alarms at school. 6 individuals attending Blue Fire training. Burger Burn is Monday, July 29th. Generator quit working on a truck at a structure fire. Sue will contact insurance. Jerry made a motion to approve the fire report, David seconded, and all voted in favor.

Law Enforcement Report

Lyon County Sheriff Eric Wallin– Presented June 2024 incident analysis report.
David made a motion to approve the sheriff's report, Don seconded, and all voted in favor.

Public Works Report

Dillon reported:
Repairs at ponds. Finished discharge before window closed in June. Jerry, drain tile that runs along railroad input is in his yard the cover is larger than pipe. Could a cover that fits better be found. Dillon will take a look at it.
David made a motion to approve the Public Works Report, Jerry seconded, and all voted in favor.

Accounts Payable

Sue presented the July 2024 Accounts Payable. Jerry made a motion to approve the bills, Don seconded, and all voted in favor.

Financial Report

Sue presented the financial reports for June 2024. David made a motion to approve the monthly financial reports, Jerry seconded, and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio for May 2024 was 8%. City billed residents for 547,084 gallons. LPRW billed city for 597,000 gallons.
2. PNP reimbursement-received \$898.34.
3. GWorks utility billing transition update-Softline products regular support and product live will end on December 31, 2024. Extended support and product life will end on March 31, 2025.
4. GWorks cost proposal for utility billing software \$3,618 annual investment-Utility billing \$1,500, Website builder \$1,200, Front Desk Public Users \$630, Front Desk Public Notices \$288.
5. Banyon utility billing proposal and support-utility billing software \$4,376.75, support \$1,150, conversion services \$325, training \$250. Discount \$978.25 total \$6101.75.

David made a motion to approve the clerk's report, Don seconded, and all voted in favor.

Legal Issues

Ordinance Review – Discussion on Chapters 17-19. Discussion on changes. Change zoning of Outlot A Lyndwood Addition to commercial. Justin made a motion to change the zoning to commercial, David seconded, and all voted in favor.

Old Business

Safe Routes to School Boost Grant – received \$1,541.94 for literature and bike bottles.

MPCA Local Climate Action Grant update – pending award.

Corey Prins building permit – Discussion. Justin made a motion to approve the building permit, David seconded, Josh and Don voted in favor, Jerry voted against the building permit.

New Business

Riley Swanson building permit for addition on garage – Discussion. Justin made a motion to approve the building permit, Don seconded, and all voted in favor.


2025 Proposed Budget – Sue presented the proposed budget for council review with a 6% levy increase. Proposed budget needs to be approved and Proposed Levy submitted to County Auditor/Treasurer on or before September 30th.

Committee Reports: Roads – Don and Josh
EDA – Justin and David
Fire Dept Budget – David and Jerry meeting with Josh and Dillon this week.


No committee reports.

Adjourn

David made a motion to adjourn the meeting, Don seconded, and all voted in favor.



Mayor Justin Guggisberg



Clerk/Treasurer Sue Paradis