

Minutes – Lynd City Council Meeting July 20, 2021

Mayor Justin Guggisberg called the regular meeting of the Lynd City Council to order at 6:00 P.M. Diane Boe, Don Williams and David Reaves present, Jerry Sodemann absent.

Pledge of Allegiance was said.

Minutes

June 8, 2021 Council Minutes – Diane made a motion to approve the minutes, Don seconded and all voted in favor.

Approval of the Agenda

Sue stated there was an addition to the agenda, Dan William's building permit. Diane made a motion to approve the agenda, David seconded and all voted in favor.

Open Forum

Daryl Kanthak from Meulebroeck, Taubert & Co reported on the 2020 Audit. Issuing a clean opinion, financial statements presented fairly. Unassigned fund balance should have 3-6 months of operating expenditures has fund balance. In this case 3 months of your operating expenditures is \$53,372.00. Goal should be to get the fund balance up to about \$60,000.00. Discussion on journal entry adjustments in audit. David made a motion to approve the 2020 journal entry adjustments, Diane seconded and all voted in favor. Diane made a motion to approve the 2020 Audit, Don seconded and all voted in favor.

Justin Korman-Discussion on Apalla property Justin purchased. Requesting permission from city to burn house down will not do while it is dry. Possibly do this winter if have snow on ground. Justin will make sure the burn is done by the fire department. Justin will provide the city with a copy of the asbestos check.

Fire Report

Fire Chief, Justin Korman– 1 mutual aid call barn fire by Ghent. Approached Russell to go in on washer. Clerk did an Agreement for the Purchase and Sharing of Equipment between two cities. Don made a motion to approve the Agreement, David seconded and all voted in favor. Fire Department having a fund raiser Monday, July 26th serving burgers, brats, chips and pop. Purchased a 1 day liquor liability waiver to serve beer at the fund raiser. Don made a motion to approve the Fire Report, David seconded and all voted in favor.

Law Enforcement Report

Sheriff Eric Wallen gave June incident report. Was a quiet month about average for Lynd. Discussion on cost of 2022 Law Enforcement contract. County Board set contract rates for the next three years but board can go back and change these. Last three years was a 3% increase each year. County added a 15 hour/week for cities with population of 401-550 at a monthly rate of \$3086.40 annual rate of \$37,036.80. City does not need to approve the contract tonight can wait till November. Diane made a motion to approve the Law Enforcement Report, Don seconded and all voted in favor.

Public Works Report

Dillon reported:

1. Radio Read Meters – Received the three meters that still need to be installed. Contact those residents and hopefully get them installed this week.
2. Gas meter – Quote for gas meter \$1425.00 from Utility Logic to detect gas when working on sewer. Share half cost with Russell. Clerk will do an Agreement for Purchase and Sharing of Equipment between two cities. Diane made a motion to approve the purchase of the gas meter to share with Russell, Don seconded and all voted in favor.
3. MN Rural Water Conference is Aug 24th – 26th. Dillon will be gone.
4. Quote of \$7,438.20 from A&M Construction to remove and replace sidewalk from driveway of fire hall to corner by post office. Diane made a motion to approve the sidewalk quote, David seconded and all voted in favor.
5. Camera system – push camera for sewer system. New camera for \$10,000.00. Discussion on seeing if Russell would share the camera and pay half the cost. Purchase of camera was tabled.

David made a motion to approve the bills, Don seconded and all voted in favor.

July 2021 Accounts Payable

Sue presented the July 2021 Accounts Payable. Diane made a motion to approve the July accounts payable, Don seconded and all voted in favor.

Financial Report

Sue presented the financial reports for June. David made a motion to approve the monthly reports, Don seconded and all voted in favor.

City Clerk's Report

Sue reported:

1. Water Loss Ratio of 34% for June. In June we were billed from Lincoln Pipestone Rural Water for 1,014,000 gallons of water, the city billed for June to residents 664,797 gallons.
2. Fire Department received \$2600 reimbursement from MBFTE for the EMR Training. Training cost was \$2800.
3. We received first half payment of property taxes from county in amount of \$110,501.35.
4. Matt Willis from Metering Technology & Solutions will be here July 26th and 27th to train Dillon and Clerk on our new meter reading equipment.
5. City received first half Local Government Aid and Small Cities Assist payment of \$51,670.00.

Diane made a motion to accept the city clerk's report, Don seconded and all voted in favor.

Legal Issues

No active legal issues.

Old Business

1. Mark Demuth-culvert. D & G hasn't looked at the culvert yet. Tabled till next meeting.

New Business

Water Use Restriction Ordinance NO 2021-07-20-01. Discussion on ordinance. Don made a motion to approve the ordinance, Diane seconded and all voted in favor. Clerk will send copy of ordinance to Marshall Independent to publish becomes effective 30 days after publication.

Mowing yards policy – Discussion on fee city will charge to mow any yards. \$50/hour with a one hour minimum plus any damages to city equipment. Clerk will list on city fee schedule.

Kerry Lenort building permit for a fence – Kerry had stated he is getting a letter from Jerry Sodemann to connect the fence to Jerry's. He will get that to the city. Property on other side of Lenort's they purchased. Diane made a motion to approve the building permit, David seconded and all voted in favor.


Dan Williams building permit for a fence – Provided letters from neighbors on both sides of them. Diane made a motion to approve the building permit, David seconded and all voted in favor.

Bids for air conditioners – Received one bid for one air conditioner from Josh Bruley for \$40. Post notice city has two air conditioners remaining for sale.

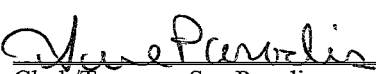
2022 General Fund and Permanent Improvement Fund Working Budget. Discussion. Proposed 2022 Levy was cut to a 9% increase. Proposed levy required to be submitted to county no later than September 30th.

Adjourn

Don made a motion to adjourn the meeting, Diane seconded and all voted in favor.



 Mayor Justin Guggisberg



 Clerk/Treasurer Sue Paradis